

**From:** [sceis-ast@sceis.sc.gov](mailto:sceis-ast@sceis.sc.gov)

**To:** AST Leads, Finance Directors, HR Directors, Procurement Directors, SCEIS Alert Recipients

**CC:** SCEIS Team, SCEIS Service Desk

**Subject:** Planned SCEIS maintenance Saturday, June 28

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SCEIS will perform planned system maintenance 8 a.m.-6:30 p.m. Saturday, June 28.

During the planned maintenance period, all portions of the SCEIS system will be unavailable.

Enterprise Core Component, Supplier Relationship Management, Business Warehouse (BW), Business Objects, Vendor and Customer Registration and SCEIS Central will be available to users following completion of the planned system maintenance by 6:30 p.m. Saturday.

All BW data will be updated and current by 9 a.m. Monday, June 30.

To ensure your agency is prepared for this planned system maintenance, please forward this message to users and ensure they log out of the system before 8 a.m. Saturday, June 28.

If you have questions, contact the SCEIS Service Desk at 803.896.0001 and select option 2 for SCEIS issues or visit <https://sceis.sc.gov/requests>.

Thank you,  
The SCEIS Team